

19 February 2024

<b>Committee</b>	Council
<b>Date</b>	Tuesday, 27 February 2024
<b>Time of Meeting</b>	6:30 pm
<b>Venue</b>	Tewkesbury Borough Council Offices, Severn Room

## **ALL MEMBERS OF THE COUNCIL ARE REQUESTED TO ATTEND**

### **Agenda**

#### **1. ANNOUNCEMENTS**

1. When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. To receive any announcements from the Chair of the Meeting and/or the Chief Executive.

#### **2. APOLOGIES FOR ABSENCE**

### 3. DECLARATIONS OF INTEREST

Pursuant to the adoption by the Council on 24 January 2023 of the Tewkesbury Borough Council Code of Conduct, effective from 1 February 2023, as set out in Minute No. CL.72, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.

### 4. MINUTES

5 - 20

To approve the Minutes of the meeting held on 23 January 2024.

### 5. ITEMS FROM MEMBERS OF THE PUBLIC

- a) To receive any questions, deputations or petitions submitted under Council Rule of Procedure.12.

*(The deadline for public participation submissions for this meeting is Wednesday 21 February 2024).*

- b) To receive any petitions submitted under the Council's Petitions Scheme.

### 6. MEMBER QUESTIONS PROPERLY SUBMITTED IN ACCORDANCE WITH COUNCIL PROCEDURE RULES

To receive any questions submitted under Rule of Procedure 13. Any items received will be circulated by 5pm on Monday 26 February 2024.

*(Any questions must be submitted in writing to Democratic Services by, not later than, 10.00am on Monday 19 February 2024).*

### 7. RECOMMENDATIONS FROM EXECUTIVE COMMITTEE

The Council is asked to consider and determine recommendations of a policy nature arising from the Executive Committee as follows:-

#### (a) Budget 2024/25

21 - 48

*(If a Councillor intends to move a Motion or Amendment in relation to the Council's annual budget, the text of the proposed Motion or Amendment must be submitted in writing to the Executive Director: Resources by 9.00am on the working day preceding the day of the Council meeting).*

At its meeting on 7 February 2024, the Executive Committee considered the 2024/25 budget and **RECOMMENDED TO COUNCIL:**

1. That a net budget of £12,463,511 be **APPROVED**.
2. That a Band D Council Tax for Tewkesbury Borough Council services of £144.36 per annum, an increase of £5.00 per annum, be **APPROVED**.
3. That the growth items for 2024/25, as proposed in Appendix A, be included within the budget.
4. That the capital programme, as proposed in Appendix B, be **APPROVED**.

An amended report is attached for consideration.

**(b) Council Tax Reduction Scheme**

49 - 52

At its meeting on 7 February 2024, the Executive Committee recommended to Council that

- i. the default Council Tax Reduction Scheme be **ADOPTED** with effect from 1 April 2024 with a minor revision to the national working age regulations to allow for a de minimus tolerance for income changes; and
- ii. that authority be delegated to the Director: Corporate Services, in consultation with the Lead Member for Finance and Asset Management, to agree the uprating of the working age regulations incorporated into the local Council Tax Reduction Scheme in line with those announced by the Department for Work and Pensions.

**(c) Council Tax Discount Scheme for Care Leavers**

53 - 60

At its meeting on 7 February 2024, the Executive Committee recommended to Council that:

- i. the definition of a care leaver be amended to a young person between the ages of 18 and 24 years for the purposes of Section 13A(1)(c) of the Local Government Finance Act 1992; and,
- ii. the Council Tax Discount Scheme for Care Leavers, attached at Appendix 1 to the report, be adopted with effect from 1 April 2024.

**(d) Council Tax Premiums**

61 - 68

At its meeting on 7 February 2024, the Executive Committee recommended to Council that:

- i. Council Tax be increased for all properties deemed second homes, which are occupied periodically by 100% from 1 April 2025, subject to any exemptions set out in subsequent Regulations and for implementation to be in accordance with those Regulations and guidance;
- ii. the Council Tax Empty Homes Premium be increased to 100% for properties empty for between one and five years (currently between two and five years), from 1 April 2025, subject to any exemptions set out in subsequent Regulations and guidance; and,
- iii. authority be delegated to the Executive Director: Resources, in consultation with the Lead Member for Finance and Asset Management, to amend the Council's policy relating to premiums in line with legislative or government requirements and changes.

	Item	Page(s)
8.	<b>COUNCIL TAX SETTING 2024/25</b>	To Follow
	To agree the Council Tax for 2024/25.	
9.	<b>GLOUCESTERSHIRE CITY REGIONS BOARD</b>	69 - 88
	<p>To agree the establishment of the Gloucestershire City Regions Board and that authority be delegated to the Chief Executive, in consultation with the Leader of the Council, to finalise and complete the Inter-Authority Agreement and other key documentation and to take all necessary steps to create the Gloucestershire City Regions Board, including finalising the Terms of Reference for the Gloucestershire City Regions Board with those recommendations not being effective until all Gloucestershire Councils pass equivalent resolutions; and upon the establishment of the Gloucestershire City Regions Board, to agree to delegate this Council's functions to the Gloucestershire City Regions Board as necessary for the delivery of the functions identified in the Terms of Reference at Appendix 1 to this report; confirm the appointment of Gloucestershire County Council as the Administering Authority; and appoint the Leader of the Tewkesbury Borough Council to the Gloucestershire City Regions Board as the nominated Member of the Board and to appoint a substitute Member to the Board.</p>	
10.	<b>TEWKESBURY GARDEN COMMUNITIES CHARTER</b>	89 - 180
	<p>To consider the draft consultation responses and to adopt the Tewkesbury Garden Communities Charter and commence the process of stakeholder 'sign-up'.</p>	

### **Recording of Meetings**

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Mayor will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

### **Executive Director: Resources**